



190 Valley Blvd. Wood-Ridge, NJ 07075

Tel# (201) 933-2894

[info@tlcps.org](mailto:info@tlcps.org)

[www.tlcps.org](http://www.tlcps.org)

Dear Parent,

Thank you for your interest in Transformation Learning Center!

Our sponsor, Transformation Life Church, has always emphasized the importance of serving Wood-Ridge and its surrounding communities by hosting events and programs that bring joy to children and their families. We are very excited to continue their vision by opening our new Preschool in Spring 2018.

As a Christian organization, our values are influenced by Christ's teachings - that every child is special, precious and deeply loved by God. Thus, our top priority is to provide a loving and safe environment where your child can receive high-quality care and education.

Attached you will find our Tuition and Fees schedule, our calendar for 2018 as well as a brief summary of who we are and our admission requirements.

If you have any questions or would like to enroll your child in our center, please contact the office (201) 933-2894 or email [Lkelly@tlcps.org](mailto:Lkelly@tlcps.org) for the registration packet.

We look forward to sharing our programs with you and your family.  
Thank you and God bless.

Sincerely,

Lydia Kelly  
Director

## 1. OUR PHILOSOPHY

As a Christian organization, the values of Transformation Learning Center are influenced by Christ's teachings - that every child is special, precious and deeply loved by God. We believe it is our responsibility as parents and educators is to make sure we give the care, support and guidance in order to help them grow mentally, emotionally, socially, physically and spiritually to become healthy individuals. We seek to work together with parents to consistently provide the best environment possible (loving-nurturing, creative, fun-filled and safe) at home and at school to help our children to thrive and grow - discover truth, develop healthy relationships, and do - put into practice what they are learning.

## 2. OUR CURRICULUM

Transformation Learning Center utilizes a comprehensive, research-based "study approach" curriculum that features hands-on exploration and discovery as a way of learning, enabling children to develop confidence, creativity, and lifelong critical-thinking skills. The study approach integrates content learning through children's in-depth investigations of a meaningful topic relevant to their everyday experiences. These studies tap into children's natural curiosity, resulting in a learning environment that is both fun and intentional.

Religious instruction is not an official part of our Preschool curriculum, but as a ministry of Transformation Life Church, we embrace Christian beliefs and values (see *TLC Values and Beliefs*); thus, we may pray, make references to the triune God - God the Father, God the Son, God the Holy Spirit - and talk about biblical principles: being loved by God, loving others, forgiveness, generosity, patience, kindness, humility, etc. We may incorporate Christian songs, biblical stories and themes in our activities especially during Extended hours if relevant to the lesson plan.

We will celebrate Christmas, Good Friday and Easter.

## 3. OUR PRESCHOOL PROGRAMS

Three programs are available to meet your family's needs: Full-day, Half-day and Extended day. Minimum 2 days per week is required.

Preschool Half Day: 8:30 am – 11:30 am

Preschool Full Day: 8:30 am – 3:00 pm

Extended Day: 7:00 am – 6:30 pm

We encourage parents to enroll their children for at least 3 – 4 Full-days per week for continuity in lesson plans and to avoid missing critical learning opportunities from our Preschool curriculum.

#### **4. HOURS OF OPERATION**

TLC will be open between the hours of 7:00 am and 6:30 pm five (5) days a week, twelve (12) months of the year except during holidays and scheduled closings as indicated on the Center's calendar.

#### **5. ADMISSION POLICIES & REGISTRATION**

- Enrollment at TLC is open to preschool children aged 3 – 5. Enrollment shall be granted without regard to a child's race, color, religion, national origin or gender.
- All children must be age 3 or 4 by October 1<sup>st</sup> of the school year to be eligible for enrollment.
- An annual physical, completed immunization record, and Universal Health Child Record are required before the child begins school each year.
- All children must exhibit the ability to perform age appropriate activities and function within a classroom setting. The school is not properly equipped to admit children with severe academic, emotional or disciplinary problems.
- All children must be toilet trained to be enrolled in our program.
- Enrollment is subject to receiving all required fees, forms and documents contained in the Registration Packet prior to the child's first day of attendance.